**GRANT APPLICATION FORM**

**GENERAL REQUIREMENTS**

**This template is to be used when applying for the grant. All information is required**

The Project Proposal should be brief as possible. The Proposal should be submitted in typed form. The ash font texts in this template are guidance and explanation. Additional attachments may be submitted, including documents certifying the status of the organization, endorsements of the proposed project, funding commitments or other indicators of participation and support from other institutions, and evidence of support and participation.

# **SECTION 1: INFORMATION ABOUT THE GRANTEE**

1. **Please specify if you are an**

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Organization Individual / Social Movement

1. **If you are an organization**

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| --- | --- |
| Name of the Organization |  |
| Country and City |  |
| Website  |  |
| Date of creation |  |
| Name and title of Contact Person |  |
| Email address and phone number of contact person |  |

Organization’s mission and vision statement

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Organizational history

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1. **If you are an individual /Social Group/Activist**

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Provide your name

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Gender: Male Female Others

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Country and city

IF you are a social group, please provide the date of establishment

Describe yourself and your motivation

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Tell us about your area of work and recent achievements

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Email Address and Phone number (Including website and social media pages for the group or individual, if any)

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1. **If you are an Organization/Individual recommended by a WADEMOS Network Member**

Provide the following information from your recommending organization:

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| Name of the recommending organization |  |
| Country and City |  |
| Contact information of recommender (name, email, phone number) |  |

# **SECTION 2: INFORMATION ABOUT THE PROJECT**

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**Project Title**

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**Project location (Country and city)**

**Project Finance**

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| --- | --- | --- |
| **Financial sources** | **Local Currency**  | **USD Currency**  |
| Total fund request from WADEMOS |  |  |
| Total fund from other funding  |  |  |
| Total Project Cost |  |  |

**Description of your project**

*Please provide a brief summary of the project including context, rationale and objectives (Not more than 250 words).*

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**Project Justification**

*Please describe the challenges that the project intends to address and how the project will be contributing to promoting and advancing democratic values, principles, and norms in your country or at the regional level*

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**Project activities and output**

*Please describe the project framework and implementation plan by completing the table below, which can be replicated if there is more than one objective:*

1. *Primary objective*
2. *Project results or outputs (Please describe measurable changes which will have occurred by the end of the project as a result of the planned intervention)*
3. *Project Activities*

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| **Primary objective One (1)** |
| ***Output 1:………..*** |
| Activity 1.1: …….. |
| Activity 1.2: …….. |
| **Output 2: ……** |
| Activity 2.1: …….. |
| Activity 2.2: ……. |
| Activity 2.3: …… |

Gender, Diversity and Inclusiveness

*Please describe how the project takes into consideration: the participation of both men and women (with a special focus on women), and other social inclusion groups.*

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Impact – Sustainability, Scale-up and Replication

*Please describe sustainability of the project impact in a medium/long term. Outline possible steps to be taken before, during, and at project completion to ensure that the project impact will continue after the project ends*

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Innovation

*Please describe innovative aspects of the project. This may include new way of thinking, new form of organizing and mobilizing people including the use of technology, new approach and ways to connect with stakeholders, improvements of existing partnership, etc….*

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Knowledge Management and opportunity for learning

*Please describe the plan to capture, share and disseminate the knowledge, lessons learned, and good practices gained through the implementation of the project. Please specify the knowledge products to be generated by this project.*

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# **SECTION 3: BUDGET**

Please provide project budget according to the template below

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| **Activity** | **QUANTITY** | **UNIT** | **UNIT RATE** |  **TOTAL IN USD**  |
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| Total  |   |   |   |   |   |   |

Please provide any supplementary documents about the project and the organization/individual including certificate of registration, if any.

# **SECTION** **4: SUBMISSION**

Dear applicant,

Please submit your proposal in Word / PDF document to info@wademosnetwork.org and g.annor@wademosnetwork.org

You will receive an email confirming the submission of your application in the email provided. The status of the application will be communicated after the review process.

Thank you

**WADEMOS**